



# TRINITY GLOBAL SCHOOL

CBSE Affiliated (10 + 2) – Day Cum Residential School, Patna

## Transfer Certificate Request Form

Date of Request \_\_\_ / \_\_\_ / \_\_\_ Admission Number \_\_\_\_\_

Name : - \_\_\_\_\_

Class : - \_\_\_\_\_ Section: - \_\_\_\_\_

Father's Name : - \_\_\_\_\_

Contact Number: - \_\_\_\_\_, \_\_\_\_\_

Reason for TC : -

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Signature of Parent

Date:-

### For Office Use

SL. No.	Concern Stakeholders	Signature	Date
1.	Class Teacher		
2.	Library (Dues/No Dues)		
3.	Academic Head		
4.	School Management System		
5.	Transport		
6.	Accounts (Dues/No Dues)		
7.	HR		

TC issue date: - \_\_\_\_\_